

IMMOKALEE WATER & SEWER DISTRICT

1020 Sanitation Road, Immokalee, Fl 34142

Telephone: (239) 658-3630

First Budget Hearing
Tuesday, August 6, 2024
3:30 p.m.

MINUTES

Board Members		
Title	Name	Attendance
Chair	Joseph Brister	Present
Vice-Chair	Patricia Anne Goodnight	Present
Secretary	Bonnie Keen	Present
Treasurer	Robert Halman	Present
Commissioner	Magda Ayala	Present
Staff Present	Professional Staff Present	Guests Present
Louis Brunetti	Gary Ferrante	See sign-in sheet
Jeff Carpenter	Laura Donaldson (absent)	
Sarah Catala		
Hector Ramos		
Misty Smith		

I. Call to Order

Mr. Joseph Brister, Chair called the meeting to order at 3:36 p.m.

II. Preliminaries

- a. Pledge of Allegiance
Mr. Brister led the pledge of allegiance.
- b. Roll Call
Ms. Misty Smith, Executive Assistant, conducted roll call. A quorum was reached.
- c. Adoption of Agenda

Motion: Ms. Goodnight moved to adopt the agenda as presented. Ms. Keen seconded the motion. The motion passed unanimously.

III. Review of Proposed Budget

Mr. Jeff Carpenter, Finance Director presented a PowerPoint presentation highlighting the following sections of the proposed budget:

- a. Current factors – estimated 10.2% revenue increase, 9.5% estimated increase in employee health insurance costs, COLA increase of 3.3%, new positions for the Wastewater Collection Department, fuel prices remaining high, chemical prices continue to rise, and masterplan costs that include engineering expenses.
- b. Budget summary and operating revenues were reviewed.

- c. Projected operating revenues were shown.
- d. Operating expenses by department and by percentage were shown.
- e. Vehicle and equipment replacement costs were shown.
- f. Personnel costs were shown.
- g. The Capital Improvement Plan (CIP) costs that will be used with revenue funds was shown.
- h. Long term debt service was reviewed.
- i. Non-operating expenses and revenues were shown.
- j. The new accounts that will be set up in the future were shown, which will include several new accounts for revenue and several for expenses.
- k. Several graphs were shown for the cost in gallons, flow in gallons, and cost per gallon.

After the presentation, the floor was open to the Board to ask any questions. There were no questions asked.

Ms. Sarah Catala, Executive Director, noted that there was a slight increase in on-call pay factored into the personnel salary costs. The rate will go from \$75 to \$100 and will require a change to the employee manual. It is estimated that the on-call pay has not been increased in over 15 years.

The second budget hearing will be held on Wednesday, August 21, 2024, at 5:00 p.m. following the regularly scheduled board meeting.

IV. Public Comment

There was no public in attendance.

V. Adjournment

The budget hearing adjourned at 4:12 p.m.